

Chesterfield Family Practice Center

Prescription Refill Policy

Policies

1. The patient is responsible for knowing when medications need to be refilled.
2. Unless otherwise directed by your provider, maintenance medications such as Blood Pressure, Diabetes, Cholesterol and Thyroid will not be approved if the patient has not had an office visit **related to that diagnosis** within the last six months.
3. Narcotics and other controlled substances such as ADD/ADHD medication, and sleep aids will require a mandatory visit every 3 months unless otherwise directed by the provider.
4. An office visit is required for an antibiotic prescription.
5. If your medication refill will require an office visit, a nurse or patient care representative from our office will call you to schedule the appointment.

Procedures

- 1 If you need a refill, please contact your pharmacy and they will contact CFPC.
- 2 Please plan ahead and contact your pharmacy 7 business days before your medication is due to run out. If you use a mail order company, please contact your pharmacy 14 days before your medication is due to run out.
- 3 **Please bring all prescription bottles** to your appointments and request all refills at the time of service.